



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

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DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Tuesday, September 10, 2013 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	October 8, 2013

MEMBERS PRESENT

Dean Sherman, Professional Member, President
Charles Robbins, Professional Member, Vice President
Carol Guilbert, Public Member, Secretary
Frank Beebe, Professional Member
James Anderson, Public Member
Gerard Pepeta, Professional Member
John Brady, Public Member

MEMBERS ABSENT

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
Latonya Brown, Administrative Specialist II

OTHERS PRESENT

Carmine Capano, Capano Plumbing & Heating
Michael Sebring, Hague Quality Water of Maryland

CALL TO ORDER

Mr. Sherman called the meeting to order at 9:48 am.

REVIEW OF MINUTES

A motion was made by Ms. Guilbert, seconded by Mr. Anderson, to approve the July 9, 2013 meeting minutes. Mr. Brady abstained from the vote.

A motion was made by Mr. Robbins, seconded by Mr. Sherman, to approve the August 13, 2013 meeting minutes with the amendment in the title. Mr. Brady abstained from the vote.

NEW BUSINESS

Re-review of Applications

A motion was made by Mr. Beebe, seconded by Mr. Brady to approve the applications of Andrew Dallesandro contingent upon letter being signed and notarized. The motion carried unanimously.

A motion was made by Mr. Beebe, seconded by Mr. Brady to approve the application of Richard Brown to take the Hydronic System Exam. The motion carried unanimously.

A motion was made by Mr. Beebe, seconded by Mr. Brady to table the application of Thomas Milligan pending explanation of work history. The motion carried unanimously.

Review of Examination Applications

A motion was made by Ms. Guilbert, seconded by Mr. Anderson, to approve Edwin Firpo to take the Master HVACR Restricted Exam. The motion carried unanimously.

A motion was made by Ms. Guilbert, seconded by Mr. Anderson, to table the application of Michael Cordrey's pending compliance with Rules and Regulations 2.1.2 in one of the three ways. The motion carried unanimously.

A motion was made by Ms. Guilbert, seconded by Mr. Anderson, to approve the Master HVACR application of Jason Carroll. The motion carried unanimously.

A motion was made by Ms. Guilbert, seconded by Mr. Anderson, to table the Master HVACR application of Richard Singer pending receipt of 2011 tax information and a Letter of Explanation. The motion carried unanimously.

A motion was made by Ms. Guilbert, seconded by Mr. Anderson to table the Master HVACR application of Jason Bozman pending compliance with Rules and Regulations 2.1.2 in one of the three ways. The motion carried unanimously.

A motion was made by Ms. Guilbert, seconded by Mr. Anderson to approve the Master HVACR application of Otis Hill. The motion carried unanimously.

A motion was made by Ms. Guilbert, seconded by Mr. Anderson to approve the Master HVACR Restricted application of Paul Marino. The motion carried unanimously.

A motion was made by Ms. Guilbert, seconded by Mr. Anderson to approve the Master Plumber application of Peter Barnick. The motion carried unanimously.

A motion was made by Ms. Guilbert, seconded by Mr. Anderson to approve the Master HVACR application of Ronald Parker and Michael Peranteau. The motion carried unanimously.

Review of Reciprocity Applications

A motion was made by Mr. Beebe, seconded by Mr. Anderson to approve the Master Plumber applications of Joseph Adams and Terry Junod. The motion carried unanimously.

A motion was made by Mr. Beebe, seconded by Mr. Anderson to table the Master Plumber application of Louis Cooper Jr. pending a new Verification of Employment showing that it was notarized in the presence of a notary.

A motion was made by Mr. Beebe, seconded by Mr. Anderson to approve the Master Plumber application of Daniel Allor. The motion carried unanimously.

Ratification of Applications

A motion was made by Mr. Beebe, seconded by Ms. Guilbert, to ratify the applications of Dennis Proffitt (Master HVACR Restricted), Peter Eadeh (Master HVACR), Andrew Kram (Master HVACR), Joseph Schmidt, David Merson, Gregg Morris, Emile Dufresne, James Osborne and Duane Dodson (Master Plumber). The motion carried unanimously.

Examination Passing Results

The Board reviewed the examination results that showed out of three candidates, two had passing scores: Richard Kaser and James Osborne.

Complaint Status

34-04-12	Closed	34-04-13	Open
34-06-12	Referred to AG	34-05-13	Asgn to Hearing Officer
34-11-12	Referred to AG	34-06-13	Referred to AG
34-12-12	Closed	34-07-13	Open
34-13-12	Closed	34-08-13	Referred to AG
34-14-12	Open	34-03-12	Referred to AG
34-15-12	Open	34-09-13	Open
34-01-13	Open	34-10-13	Open
34-02-13	Open	34-11-13	Referred to AG

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Update on continuing education/Electrical Process

Ms. Brown presented the Board with information on the Electrical Board's continuing education process to review and discuss at the next Committee Meeting.

Review of HVACR Restricted for Gas Applications

The Board has decided to rescind the licenses for the Gas (propane) applicants. Mr. Maloney will have the draft letter at the next Board meeting.

HVACR Restricted to Master HVACR/Adding Specialties

Ms. Brown presented the Board with the forms that are sent out for the different specialties. The Board reviewed the forms.

Reciprocity for Pennsylvania Licensees

Mr. Robbins stated that until PA gets a State license we cannot reciprocate.

PUBLIC COMMENT

Mr. Capano inquired about the process he would need to take in order to obtain a Master Plumber license. Mr. Sherman advised him to speak to the Division regarding his licensure.

NEXT SCHEDULED MEETING

The next board meeting will be held on October 8, 2013, at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Beebe, seconded Ms. Guilbert, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 11:01 am.

Respectfully submitted,

A handwritten signature in black ink, reading "LaTonya Brown". The signature is written in a cursive, flowing style. The first name "LaTonya" is written in a larger, more prominent script, and the last name "Brown" is written in a slightly smaller, more compact script.

LaTonya Brown